

## **MANDATORY REPORTING OF CHILD ABUSE AND NEGLECT 454**

Wisconsin law requires all employees of Wisconsin public school districts to report suspected child abuse and neglect. In addition, school boards are to ensure all employees receive training provided by the Department of Public Instruction within six months of initial hiring and at least every five years thereafter. Initial training of all public school employees must occur no later than June 9, 2012, in order to comply with Wisconsin Act 81. Employees are considered to be anyone who receives an annual statement of wages for tax purposes (W-2 form) from the school district.

The School District of Phillips provides two methods to ensure employees complete the training requirement. Employees can choose either method.

- 1) View the Mandatory Reporting of Child Abuse and Neglect – Training for All School Employees webcast. At the end of the webcast, participants will be able to print out a dated completion certificate to document their viewing. This webcast is available to be watched at any time and is 16 minutes in length.
- 2) Download the Mandatory Reporting of Child Abuse and Neglect – Training for All School Employees PowerPoint presentation.

The link to the webinar or PowerPoint presentation is found on the Wisconsin Department of Public Instruction website – <http://www.dpi.wi.gov/sspw/can.html>

Employees must submit a copy of the completion certificate to the District office as part of their employment record.

*Legal References:*

*Wis. Stat. sec. 48.981(2)(a)16m*

*Wis. Stat. sec. 118.07(5)*

*Wisconsin Act 81*

*Adopted with Handbook: 3-23-2013*